

Building and Grounds Committee

(Via Zoom Videoconference and Jefferson County Courthouse)

MINUTES

Monday, June 3, 2024

1. **Call to Order**
Meeting was called to order by Backlund at 8:30 a.m.
 2. **Roll Call**
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts
Others Present: Ryan Hayes, Director of Facilities Management, Michael Luckey, Administration
Others present via ZOOM: Chief Don Hunter
 3. **Certification of compliance with the Open Meetings Law**
Luckey reported that the meeting agenda was properly noticed in compliance with the law.
 4. **Review of the Agenda**
No changes were made.
 5. **Public Comment**
No action taken.
 6. **Communications**
None
 7. **Approval of the May 6, 2024 committee meeting minutes**
Draft minutes were provided for review.

Motion by Braughler/Lindl to approve the May 6, 2024 committee meeting minutes. Motion passed 5-0.
 8. **Update on courthouse/sheriff/jail project**
Photos of the building project were shared. Hayes asked about furniture for the outdoor space. He also discussed the location and possible ceremony for the time capsule. No action taken.
 9. **Updates on projects and contingency**
No action taken.
 10. **IT Project Update**
A written report was provided for review. No action taken.
 11. **Financial Reports (YTD)**
 - Central Services
 - Management Information SystemsFinancial reports were provided for review. No action taken.
 12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of June 3, 2024, Building and Grounds Committee meeting minutes
 - b. Updates on projects and contingency
 - c. IT Project Update
 - d. Updates on projects and contingency
 - e. Update on schedule for Courthouse/Sheriff/Jail Project
- Next meeting Monday, July 1, 2024 at 8:30 a.m. – Jefferson County Courthouse
13. **Adjourn**
Motion by Lindl/Preuss to adjourn at 8:59 a.m.